

EVENT MANAGER SUPPORT

Contact Name:

Contact Phone Number:

Contact Email Address:

Show/Event:

Name of Event Manager:

Venue Name:

Date of Event:

Which of the following services are you inquiring about?

Receiving handouts & delivery to site

Preparing & assembly handouts

Gift Bag Assembly

Greeter

Step & Repeat

Red Carpet

Length: Width:

Stanchions

Feature Wall

Height: Width:

Lighting for Feature Wall